

**South Blvd. FLAIM Elementary - PTO
Meeting Minutes
February 12, 2007**

Members Present: Heather Beal, Linda Heffernan, Susana Lee, Kelly Kent, Janina Martinez, Emmett Robbins, Summer Steib, Lori Waselchuk, Yasmina Wong

Call to Order: 6:00

1. Welcome – Emmett
2. Motion to accept minutes from January, 2007 - Lori Waselchuk
3. Financial Report – We have a new lockbox in Ms. Lotten’s office. No rules yet, on who can pick up the money. Someone needs to write procedures for using the lockbox. Heather – Our bylaws only ask that there are two signatures on each check and that all money spent needs an executive decision. Catherine bought it last year. Heather will talk to Ms Miller and Catherine about creating procedures. The trick will be to get the school staff and teachers to work with us on making sure money is put in the safe box.
4. Fundraising Committee – Heather – Bouncing Tigers event scheduled for last month was a bust. The management did not get back to us. Linda will go to meet the manager and ask to reinstate our fundraising event on early dismissal days during the years.
5. Marketing/Recruiting – Susana – didn’t contact magazines yet. Will try to do it for next month. T-shirt orders are almost packaged and ready to go out. Check with Ms. Miller to see if the kids can wear it on Friday school days. There were nearly 100 shirts sold.
6. Upcoming events – PajamaPizzaParty – Wednesday March 19 at 6pm
 - Doors open at 5:45
 - Magician starts at 6
 - Pizza/soda at 6:45
 - Party ends at 7:30pm

Kelly will chair the event
Kelly will do the presales – spreadsheet
Summer can do the flyer - Flyer needs to go out first week of March – publicity – parents must accompany their children
Heather will work with Dominos
Summer will bring drinks and ice
Tiffany may be able to put out a call for volunteers
Lori will organize the magician –

7. LEAP camp – extra leap instruction for 3rd and 4th graders.

8. Young People's Discovery concerts - \$3 per kid at a symphony presentation. They discount for kids receiving free and reduced lunch. The principal would have to fill out the form. A school field trip can be suggested. Heather will ask Ms. Miller.

9. Fundraising school purchases – Emmett – we had asked Ms. Miller to ask the teachers. There are a couple suggestions in our box. Suggestions include a stapler, cd player.

Heather- Last year we came up with a list where parents can vote on how to spend the money.

Emmett - suggests that we come up with a package to give to each class.

The playmakers cost \$400 last year

PTO Teachers' special project grant

Purchasing grant/project grant – will caucus about it for next year.

Emmett – for this year we really need to purchase something or bring in a performance. Lori – will work on parent survey for next month

10. Heather's transition – we need to consolidate all the stuff from her house next year's officers – next month we need to have a nominating process.

Nominating committee must be in place – consisting of the PTO President, Ms Miller, and a couple members of the PTO. We must present a slate by our April 1 meeting - Then the PTO will vote in May

Summer - We need an interest indicator after march meeting

Vote on it in the May meeting.

Extra books from BRVCPA – sell them for small amount at the International day concert

11. Dufrocq Concerns and questions – meeting with super with Placide Feb 25 2:00 five members at the Central Office. Emmett, Michele, Heather, Summer, Lori, Janina possibly

Report back on March 4, 2008 at general PTO meeting

Adjourn 7:25.

Next PTO meeting is Tuesday, March 4, 6:00 p.m. Carver Library